

Dear Outing Coordinator:

Thank you for choosing PrairieView Golf Course for your 2004 Golf Outing. It is our goal to make your golf outing a success. We believe our outing package coupled with the facilities we have to offer make PrairieView Golf Course the ideal place in Northern Illinois to host your golf outing. Because we are committed to serving our customers, your golf outing can be customized in any way you please. Please do not hesitate to call upon our golf staff at any time before, after, or during your outing. Before signing and returning the outing contract that follows please take a moment to read through PrairieView Golf Course rules and regulations pertaining to outings.

Outing Prices

WEEKDAY-	Monday-Thursday	WEEKEND-	Friday-Sunday, and Holidays
	\$34 (48 players or less)		\$41 (48 players or less)
	\$31 (49 players or more)		\$38 (49 players or more)

- Price includes 18-hole green fee and cart per person.
- 9-hole rates are available on a limited basis. Please contact our tournament coordinator for rates.
- Season passes may be used in outings. Vouchers, coupons, promotions and play-day certificates may not be used.

Outing Regulations

- A minimum of 28 players constitutes a golf outing. Groups with less than 28 players are subject to regular rates.
- All outings are expected to observe golf course rules.
- **All outings must sign and complete an outing contract.** An initial deposit is required to hold your outing (\$250, 48 players and under - \$500, 49 players and over)
- Groups or individuals may not bring their own food and or beverages (including coolers) onto the golf course or district property. The district reserves the right to sell all food and beverages.

Outing Starting Times

- On weekdays Shotgun Starts for groups with less than 60 players will be restricted to 8:00 AM or 1:00 PM starts only.
- On weekends Shotgun Starts for groups with less than 100 players will be restricted to 8:00 AM or 1:00 PM starts only.
- PrairieView Golf Course reserves the right to alter outing times depending on changes made to original outing contract.
- Exceptions will be made to shotgun starting times by the golf staff depending on the time of year.

Confirmation and Cancellations

- All outings must confirm with the golf course an exact number of players and submit a paired list of players 7 days prior to the outing. If your outing involves food arrangements, an exact number is also needed 7 days prior to the event.
- Outings showing with less than the confirmed number of players will be given a 10% leeway in final billing.
- Cancellations must be made 14 days prior to the outing date to receive a full refund.
- Payment is due the day of the event.

Following is the official Outing Contract. Please sign, date, and return it as soon as possible. Outings are scheduled by the day the contract is received. If you have any questions regarding your outing please contact our **Tournament Coordinator, Karla Coy, at 234-4653 ext. 11.** We look forward to seeing you and serving your group.

Sincerely

Steve Murray
PGA Professional

OUTING CONTRACT

PrairieView Golf Course

7993 North River Road PO Box 1075 Byron, IL 61010 Phone 815-234-4653 Fax 815-234-8802

Group/Outing Name _____	Date of Event _____	
Contact Person _____	Home Phone _____	Work Phone _____
Address _____	City _____	State _____ Zip _____
Alternate Contact _____	Home Phone _____	Work Phone _____

1. **TOTAL NUMBER OF GOLFERS** _____ **TOTAL NUMBER FOR FOOD** _____

*Exact Number of Golfers Must Be Confirmed at least 7 days prior to the Outing.

*Exact Number for Food Must Be Confirmed at least 7 days prior to the Outing.

2. **STARTING TIME OF OUTING** _____ **TYPE** _____

*Weekend Shotgun Starts with less than 100 are limited to 8:00 AM or 1:00 PM starts only.

*Weekday Shotgun Starts with less than 60 are limited to 8:00 AM or 1:00 PM starts only.

*PrairieView reserves the right to change outing start times for shotgun events if outing numbers fall below the above stated limits.

3. **FEES**

Golfers _____ X _____	Food _____
Merchandise/Gift Certificates _____	Beverage _____
Range Per Person _____	Gratuity _____
Miscellaneous _____	

TOTAL ESTIMATED BILL FOR OUTING _____

4. **DEPOSIT** \$250 (48 players or less) \$500 (49 players or more) **Due By:** _____

***All events are booked in order by date of deposit received.**

*Deposits are deducted from final bill.

Deposits are required at the time of the application and are forfeited for non-payment of fees. All applications and deposits are forwarded to the Finance Division. In addition, a valid Master, Discover, or Visa card number is required to book your outing. Failure to cancel or change your outing by _____ will result in _____ being charged to your card. As the undersigned applicant, I understand and accept the rules, regulations, fees, and charges for scheduling the Byron Forest Preserve District Facilities.

Applicant's Signature _____ Date _____
(Must be signed prior to Director's signature)

Credit Card Number _____ Ex. Date ____/____/____ Type: Master / Disc / Visa

OFFICE USE ONLY – Event Approval

Approved _____ Disapproved _____

Executive Director's Signature _____ Date _____